

# FREQUENTLY ASKED WEDDING QUESTIONS

#### When can I book my ceremony and reception?

Ceremony and reception combinations can be booked on the first Tuesday of the month 15 months prior, based on availability.

### When can I book just a ceremony?

A ceremony without a reception may be booked 60 days in advance, based on availability.

# Can we switch where our ceremony location is?

Due to the locations of the receptions, switching of ceremony locations is not permitted. If 2 weeks prior to the wedding, the other ceremony site has not been booked, moving the ceremony may be discussed. This is then up to the discretion of the Catering Sales Manager and an upcharge may apply. We suggest that you be comfortable with the ceremony location that goes with your reception location as open availability is at a minimum.

#### What kind of deposit is due?

A \$2,000 deposit is due within 2 weeks along with the signed contract.

#### Are rehearsals permitted and who runs them?

Space and time for a rehearsal is not guaranteed until 2 weeks prior to the wedding date. As long as you are flexible with the time or location, we make it happen! The Catering Sales Manager does not coordinate the rehearsal. It is the responsibility of the wedding, officiate and or a planner.

#### Can I host my rehearsal dinner at Maumee Bay?

Absolutely! We offer private dinner rooms for any number of people at a discounted rate when you have your wedding with us. Look over our catering menus to pick the best selection for what you want to offer. We can also do a reservation in the Water's Edge Restaurant for up to 25 people.

## What can be thrown after the ceremony?

We suggest bubbles as they are the most environmentally friendly. We do not permit confetti, glitter, artificial rose petals, bird seed, rice or Japanese Lanterns set off. If real flower petals are tossed, we ask that they be cleaned up as to not litter the grounds.

#### What is included in the Ceremony & Reception Rentals?

Ceremony rental includes the setup of white resin chairs, standard event tables and a complimentary stay for (2) nights (night before and night of the wedding). The reception rental includes tables, chairs, dance floor, house centerpiece, white linen table cloths and choice of black, white or navy linen napkins.

#### Are additional linens available beyond those that are included?

Yes! We offer a wide selection of additional colored napkins, chair covers and sashes, overlays, table runners and colors, styles and lengths of tablecloths that are available for rent. Any additional linens or chair covers must be rented through Maumee Bay.

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#### What vendors are permitted for the facilities?

You are welcome to bring in whichever vendors you would like from your DJ, Band, Florist, Decorator, Videographer, Photographer, etc. Check out the referral page on the Wedding Guide for some professional vendors that we recommend. We just ask that anything from the ceiling be hung up and taken down by a licensed and insured vendor for liability purposes.

#### Are we permitted to bring in our own catering or alcohol?

We do not allow outside food or beverage (including alcohol), but we offer a range of menus and pricing. You are welcome to bring in your own wedding cake or cupcakes if you have a favorite baker, but we do have dessert options available upon request as well!

# What if there is a beer, wine or liquor that we are interested in that is not on the menu?

Talk to your Catering Sales Manager in advance. If we are able to order that item, we would be happy to have it available for you and your guests.

#### How long will my reception last?

Receptions are based on a 5 hour bar. For additional hours, fees may apply and it must be arranged with the Catering Sales Manager prior to the wedding date; this is not something that can be done the day of the reception.

#### When do we have to finalize our room block?

The number of rooms, room types, and dates of stay will be needed for the Catering Sales Manager to create your contract. Changes can be made to the room block until 6 months prior to your event start date. You are financially responsible to fill 80% of the room block after the 6 month mark has passed.

#### When is our room block released?

Your room block goes back into our general inventory 90 days prior to your event start date. We highly recommend your guest book prior to 90 days to ensure availability.