



wedding  
GUIDE

Maumee Bay  
LODGE & CONFERENCE CENTER

1750 State Park Road #2  
Oregon OH 43616  
419-836-0013  
MaumeeBayLodge.com

# *congratulations*

Congratulations and thank you for selecting Maumee Bay Lodge & Conference Center as the possible host for your upcoming wedding celebration. We pride ourselves on providing a beautiful atmosphere, fantastic culinary choices and extraordinary service.

Please refer to the wedding menu where you will find our food options and pricing and note that all food and beverage must be provided by Maumee Bay Lodge.

Also, overnight guest room blocks are available. We would be delighted to host any out of town guests or anyone who would like to stay the weekend of the wedding and reception.

Please read the information page for more details pertaining to minimum spends, guest room blocks, reservation requirements and vendor referrals.

Feel free to contact us at 419-836-0013 to discuss any questions you may have.

Again, congratulations and we look forward to speaking with you soon!



## ceremony on the Brick Patio Grand Ballroom for the reception

The Brick Patio, overlooking our fountain pond and Lake Erie, offers everything you need for a classic ceremony. The Brick Patio rents with our indoor ballroom space for your reception (maximum capacity 330 people). The ballroom offers a unique setting with glass windows and a walk-out balcony that overlooks Lake Erie.

- ~ 30 minute ceremony
- ~ White garden chairs set theatre style with a center aisle
- ~ In the event of inclement weather the ceremony will be held on the dance floor
- ~ Two guest rooms the night before and the night of the ceremony for the bride and groom
- ~ The brick patio rents with a ballroom reception
  - ≈ Friday night ceremonies begin at 6:30pm with the reception immediately following
  - ≈ Saturday night ceremonies begin at 5:00pm with the reception immediately following
- ~ Accommodates up to 330 people
- ~ A five hour reception
- ~ All tables and black padded banquet chairs for the event
- ~ White table linens to the lap with choice of black, white or navy blue napkin
- ~ Optional: riser for the head table
- ~ China, silverware and glassware
- ~ Standard house centerpiece (round or square mirror with 3 votive candles)
- ~ Portable gray dance floor
- ~ We book ceremony and reception combinations on the first Tuesday of the month, 15 months prior to your desired wedding dates (based on availability)



*Multiple linen, napkin, and chair rental options are available.*

*All Prices are Subject to a 20% Taxable Service Charge and Sales Tax. Prices are Subject to Change. Guarantees Must be Provided Ten Days Prior to the Function. Consuming Raw or Undercooked Meats, Poultry, Seafood, Shellfish, or Eggs May Increase Foodborne Illness, Especially If You Have Certain Medical Conditions.*

*In partnership with Ohio Department of Natural Resources, U.S. Hotel and Resort Management, Inc. will assess a three percent beautification fee on all purchases at the lodge. The monies collected are designated to be used for the continual improvement of the overall lodge and cabin accommodations, and recreation amenities only.*

# packages

## ceremony on the North Lawn White Tent for the reception



The North Lawn ceremony space is a lush, grassy area directly next to the Lake, and has all the benefits of a beach ceremony minus the sand! The North Lawn rents with the White Tent for your reception (maximum capacity of 130). The Tent has a sophisticated Waterfront feel, with fabulous views of Lake Erie and our fountain. You and your guests will be in awe as you dance the night away, and gaze at the sunset. Available May to second week of September.

- ~ 30 minute ceremony
- ~ White garden chairs set theatre style with a center aisle
- ~ In the event of inclement weather the ceremony will be held on the dance floor
- ~ Two guest rooms the night before and the night of the ceremony for the bride and groom
- ~ The north lawn rents with a tent reception
  - ≈ Friday night ceremonies begin at 7:00pm with the reception immediately following
  - ≈ Saturday night ceremonies begin at 6:00pm with the reception immediately following
- ~ Accommodates up to 130 people
- ~ A five hour reception
- ~ All tables and white garden chairs for the event
- ~ White table linens to the lap with choice of black, white or navy blue napkin
- ~ China, silverware and glassware
- ~ Standard house centerpiece (round or square mirror with 3 votive candles)
- ~ Please note the tent does not include indoor function space for inclement weather
- ~ We book ceremony and reception combinations on the first Tuesday of the month, 15 months prior to your desired wedding dates (based on availability)

*Multiple linen, napkin, and chair rental options are available.*

*Restrooms are located inside the lodge. Portable restroom trailers can be rented through local vendors if preferred.*

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## Brick Patio or the North Lawn

Either venue may be rented for a ceremony without reception space. Reservations for a ceremony are taken 60 days prior to the desired date (based on availability).

- ~ One hour for ceremony
- ~ White garden chairs set theatre style with a center aisle
- ~ (1) DJ Table, Programs Table, Unity Table
- ~ Indoor space in the event of inclement weather
- ~ Two guest rooms the night before and the night of the ceremony for the bride and groom
- ≈ **North Lawn** ceremony times are:
  - Friday nights at 7:00 pm
  - Saturday nights at 6:00 pm
- ≈ **Brick Patio** ceremony times are:
  - Friday nights at 6:30 pm
  - Saturday nights at 5:00 pm



### Maumee Bay State Park Beach Ceremony

If you are looking to have a ceremony or reception on the beach, please contact The Maumee Bay State Park office at 419-836-7758 to gain further information.

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# receptions

## White Tent Reception

The Tent has a sophisticated Waterfront feel, with fabulous views of Lake Erie and our fountain. You and your guests will be in awe as you dance the night away, and gaze at the sunset. Available May to second week of September.

- ≈ Reception times are:
  - Friday nights at 7:30 pm
  - Saturday nights at 6:30 pm
- ~ Accommodates up to 130 people
- ~ A five hour reception
- ~ All tables and white garden chairs for the event
- ~ White table linens to the lap with choice of black, white or navy blue napkin
- ~ China, silverware and glassware
- ~ Standard house centerpiece (round or square mirror with 3 votive candles)
- ~ Please note the tent does not include indoor function space for inclement weather
- ~ We book on the first Tuesday of the month, 15 months prior to your desired wedding dates (based on availability)



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## Grand Ballroom Reception

The ballroom offers a unique setting with glass windows and a walk-out balcony that overlooks Lake Erie.

- ≈ Reception times are:
  - Friday nights at 7:00 pm
  - Saturday nights at 5:30 pm
- ~ Accommodates up to 330 people
- ~ A five hour reception
- ~ All tables and black padded banquet chairs for the event
- ~ White table linens to the lap with choice of black, white or navy blue napkin
- ~ Optional: riser for the head table
- ~ China, silverware and glassware
- ~ Standard house centerpiece (round or square mirror with 3 votive candles)
- ~ Portable gray dance floor
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## Outdoor Cocktail Hour

- ~ Cocktail tables with white linens
- ~ Sash tie colors of white, black, or navy  
*Multiple linen and sash colors available for additional charge.*
- ~ Locations vary based on availability

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# coordination

Should you need assistance coordinating your rehearsal and / or ceremony, please reference our referrals page for recommendations on officiates and professional wedding planners. The Sales Manager is responsible for all things regarding the Lodge for your wedding and unfortunately cannot guarantee their availability during these events.

## Maumee Bay Lodge Wedding Coordination Information

Your Maumee Bay Catering Sales Manager will guide you through all aspects of the hotel ...

- ~ Provide personal tours of the Lodge grounds and facilities.
- ~ Execute all contractual agreements between you and the Lodge.
- ~ Act as your primary Lodge contact, available to answer questions and communicate with other departments within the Lodge.
- ~ Provide you with an outline of your financial commitments and pre-payment schedule.
- ~ Prepare a detailed Banquet Event Order outlining your event for your approval.
- ~ Create a floor plan of your function space in order for you to make special seating assignments.
- ~ Act as a consultant for all food and beverage selections.
- ~ Arrange and review your block of overnight accommodations.
- ~ Recommend special event professionals to provide wedding coordination, ceremony officiate, music, floral arrangements, photography, etc.
- ~ Review your banquet checks for accuracy prior to and following the completion of your deposits and final billing.

## A private professional wedding coordinator / planner (hired externally) may assist you with:

- ~ Organizing, coordinating and supervising the wedding rehearsal and the wedding ceremony.
- ~ Proper etiquette and protocol for invitations, family matter, ceremonies and toasts.
- ~ Creating a timeline for your wedding day, including the ceremony, reception and other wedding related events.
- ~ Ordering, delivering and arranging ceremony programs, place cards, centerpieces, favors and any personal items.
- ~ The bridal party with dressing.
- ~ Collecting and / or storing personal items you may have brought with you until the conclusion of the day's events.
- ~ Bridal party bouquets, corsages and boutonnieres.
- ~ Being a liaison between your family, the bridal party, band / DJ, florist, photographer and other vendors.
- ~ Schedules with all pertinent wedding events and information for the bridal party and family members.

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# Lodge information

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## HOTEL ROOMS

A wedding overnight guest room block may be set up. We do offer discounted rates for our groups. Once rooms within the block have been filled, we can add additional rooms if they are available. The earlier your hotel rooms are reserved, the more likely we will be able to add to your wedding block. Saturday's require a two night stay.

## SAVE THE DATE

We strongly recommend that you send out a Save-the-Date card to your wedding guests. This will help to ensure that your guests are able to reserve a hotel room. For your guests to make hotel reservations, please include on the card the bride and groom's last name and our central reservation services telephone number of 419-836-1466. If you have a minimum night stay requirement, please include this information on the card as well. Please encourage the bridal party and close family members and friends to book as soon as possible so they are guaranteed a hotel room. **The Lodge often sells out.**

## HOTEL ROOM RELEASE

Your unfilled rooms from your hotel room block will be released ninety (90) days before your event. Guests are still able to reserve rooms when the block is released based on house availability. After your block has been released, your guests can still make their reservation under the wedding block.

## TASTING

You will receive a complimentary taste test in the winter or spring depending on your actual wedding date. These tastings are typically held on Sunday afternoons. You will be notified of the tasting date two (2) months prior to the taste test. The taste test will feature small samplings of salads, entrées and sides available in a family style service. We will have local vendors available.

## REUNION CABIN

The Maumee Bay Lodge's Reunion cabin provides the perfect setting for wedding celebrations, offering spacious bedrooms and inviting gathering areas ensuring your special day is filled with love and lasting memories.



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# Lodge information

## **ADDITIONAL INFORMATION**

- ~ The ceremony and reception rentals have a two hour time period before the start of their event to set up decorations. Professional vendors are recommended. Limited decoration drop offs can be scheduled for two or less days prior to event. This can be extended two weeks prior to the wedding if no events interfere.
- ~ Reception begins immediately following the ceremony.
- ~ All food and beverage does have to be purchased through Maumee Bay Lodge. No outside food or alcohol can be brought in with the exception of a cake. If an outside cake is brought in a cake servicing fee is applied to the master bill. We provide bartending and serving staff. An fee per bartender is applied for all groups.
- ~ A food and beverage minimum charge applies for both spaces.
- ~ No overnight storage / refrigeration available.
- ~ All ceremony bookings will receive a rehearsal date and time two (2) weeks prior to wedding date.
- ~ Alcohol is based on a per consumption basis and cannot be tabulated until the conclusion of event.

***This information and pricing is subject to change without notice. Please use this information as a guideline to assist you in planning your wedding and reception.***

## **TEE TIMES**

Tee times can be made through the sales office for the wedding. Choose between 9 or 18 holes. Individuals can pay their own charges or everything can be billed to the Master Account.

## **FIREPIT RENTALS**

Available for wedding groups the day before or day of wedding. You will receive a four hour rental with twenty white garden chairs, roasting sticks, and one 8 foot table. S'more fixings can be provided by the lodge for an additional charge.

## **REHEARSAL DINNERS/WELCOME PARTIES**

Rehearsal dinners or welcome parties can be held in our Water's Edge Restaurant for up to 25 people. Any groups larger can rent meeting space to have a privately catered event. Also available is our Golf Pavilion where your own food and non-alcoholic beverages can be brought in.

## **FAREWELL BRUNCH**

Farewell brunch can be held in the Icebreaker Lounge from 9 am - 11 am. You can have guests eat from the restaurant's breakfast buffet or privately cater your own breakfast in the lounge or meeting space.

## **GETTING READY SPACE**

Getting ready space can be rented if available. We have multiple spaces that can accommodate up to 40 people. This is great for large parties, who want a great space for photos and local vendors to assist you on your special day!

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## CAKES & PASTRIES

Eston's Bakery  
419.474.7222  
EstonsBakery.com

7 Little Cupcakes  
419.252.0858  
7LittleCupcakes.com

Emmy's Kitchen  
419.466.9569  
EmmysKitchenmi.com

A Little Scoop of Happiness  
419.573.9021  
ALittleScoopOfHappiness.com

McKiddy Cakes  
419.250.0788  
Mckiddycakes.com

Marie's Fairy Floss  
MariesFairyFloss@gmail.com  
MariesFairyFloss.com

Papa Moose's Donuts  
419.725.4433  
PapaMosesDonuts.com

## DÉCOR & MORE

Your Perfect Day  
419.283.8200  
YourPerfectDayLLC.com

Ebel's Decor and More  
702.373.3990  
EbelsEvents.com

Mager Designs  
419.531.6085  
MagerDesigns.com

Ice and Sand Creations  
419.559.0000  
IceCreations.net

Alpha-Lit Marque Letter  
608.387.9409  
AlphaLitLetters.com/toledo

Portable Porcelain  
PortablePorcelainOhio.com

## FLORISTS

Garden View Flowers  
419.982.8774  
GardenViewWeddings.com

Flower Mercentile  
Events@TheFlowerMercentile.com  
TheFlowerMercantile.com

Beautiful Blooms by Jen  
419.517.8821  
BeautifulBloomsbyJen.com

Hafner Florist  
419.885.7033  
HafnerFlorist.com

Simply Borrowed Blooms  
337.534.4383  
SomethingBorrowedBlooms.com

In Bloom Flowers and Gifts  
419.794.3000  
NewInBloom.com

## HAIR & MAKEUP

Essential Beauty by Jessie  
419.559.8632  
mua@essentialbeauty  
cobyjessie.com

Ivory Beauty Collective  
TheIvoryBeautyco.com

Toledo Glam  
toledoglamteam@gmail.com

## LIVE PAINTERS

Rachel Vaught  
RachelVaughtart@gmail.com

Event Artistry by Kelsey  
EventArtbyKelsey@gmail.com

## MUSIC & ENTERTAINMENT

Touch the Sky DJs  
330.475.9459  
TouchTheSkyDjs.com

Next Level DJs  
419.279.4543  
NextlvlDjs.com

Decorative Sounds  
419.867.6733  
ToledoDiscJockey.com

Luminary Productions  
614.526.8533  
LuminaryProductions.com

Pahle Entertainment  
419.277.1548  
Facebook.com/  
PahleEntertainment

BlueWater Kings Band  
810.214.0020  
BluewaterKingsBand.com

56 Daze  
419.509.8669  
56Daze.com

Millenius String Quartet  
419.386.0300  
MilleniusStrings.com

White Pines Entertainment  
734.480.8781  
WhitePinesEntertainment.com

Piano Wars  
734.775.7100  
PianoWars.com

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# referrals

## OFFICIATES

Toledo Wedding Officiates  
419.866.4261  
ToledoWeddingOfficiate.com

Joyce Kachenmeister  
419.380.2343  
CrystalRiverWeddings.com

Weddings for the Ages  
330.635.0827  
Facebook.com/  
WeddingsForTheAges

## PHOTOGRAPHERS

Swatch Studios  
Details@SwatchStudios.com  
SwatchStudios.com

The Bodarts Photography  
info@thebodarts.com  
TheBodarts.com

LuckyBird Photography  
419.777.6555  
LuckyBirdPhoto.com

Simply Captivating  
419.270.2988  
SimplyCaptivatingPhoto.com

Mill and Main Photo  
419.304.2776  
MillandMainPhotography.com

Silecchia Photography  
567.202.3371  
Silecchiaphotography.com

Breakthrough Images  
Photography  
567.249.9790  
BreakthroughImages.com

Sarah Thabit Creative  
SarahThabit.com

## PHOTOBOOTH

ShutterBooth  
888.780.8837  
ShutterBooth.com

Toledo Pix  
Richie@ToledoPix.com  
ToledoPix.Weebly.com

The Perfect Lenz Photobooth  
419.460.1875  
ThePerfectLenz.com

Swatch Photobooth  
419.540.8547  
SwatchPhotobooth.com

Floral City Images  
419.654.1871  
FloralCityImages.com

## TRANSPORTATION

Limo Toledo & Trolley  
419.356.0255  
LimoToledo.com

Birmingham Limousine  
419.882.LIMO  
BirminghamLimo.com

Extreme Class Limousines  
419.867.8700  
ExtremeClassLimo.com

Pine Acres Carriage Service  
740.262.3641

## VIDEOGRAPHERS

Fordham Footage  
419.350.6271  
FordhamFootage.com

Bliss Cinema Productions  
419.350.5585  
BlissCinemaPro.com

Rob Heath  
419.347.9956  
RobertHeathProductions.com

TC Film Studios  
419.277.1938  
tcfilmstudios.com

## WEDDING COORDINATORS

Bee for the Day  
419.270.4359  
BeefortheDay.com

Odds and Ends Events  
419.464.2351  
oeedecorating.com

Your Perfect Day  
419.283.8200  
YourPerfectDayLLC.com

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